

Field Trips

Project Description

Parents help organize the teacher scheduled educational field trips. This involves making the travel arrangements, the collection of permission slips and fees, transportation, parent sponsors, etc.

PENS Teams are an opportunity to serve in ways that can make a difference and help teachers and parents work in partnership to further the mission and goals of the Oratory Schools.

Field Trip Objectives

1

To assist the classroom teacher with scheduling, making travel arrangements, and reservations for approved field trips whose main purpose is educational

2

To assist the classroom teachers with preparing of the permission slips, their distribution to the students, the collection of the signed permission forms, and the necessary fees needed for the trip's expenses. After confirming that each student has paid, all monies are turned into the office and given to the secretary for a receipt

3

To communicate with the homeroom contact mom for the names of parents willing to serve as field trip chaperones offering additional security. The general rule is a minimum of one adult per ten children. Volunteers that have frequent contact with students must undergo a criminal background check (forms are in the packet and must be turned in to the ain office one month prior to the field trip

The criminal history check is done only once.